

**Plum Borough School District  
Facilities Committee Meeting Minutes  
September 2012**

**Date:** September 11, 2012

**Time:** 6:00 PM

**Location:** New Pivik Cafeteria

**Purpose:** Discuss Facilities Matters for the Month of September, 2012

**Committee Members:** Mr. McMasters, Chairperson; Mr. Zucco and Mr. Dowdell, Committee Members

**Administrative Representatives:** Dr. Glasspool, Dr. Rossi, Mr. Marraccini

**Aramark Representative:** Mr. Bob Holleran, Facility Director

**Construction Representatives:** Mr. Dennis Russo, Russo Construction, Owner's Representative  
Mr. Kevin Benzenhoefer Russo Construction, Owner's Representative  
Mr. Arnie Caffas, Pittsburgh Soil and Rock, District Engineer

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I. Call Meeting to Order at 6:16pm

II. Citizen's Comments:

A. On agenda Items

*None*

B. On non-agenda items

*Becky Gralewski - questions about Softball Field consultant rep, change orders related to SB Field/new Pivik, and Board minutes / approval process. She also asked about the district paying for "contractor errors". Mr. Drake said board followed Solicitor recommendations in order to recoup any costs related to contractor errors.*

*Dr. Glasspool said meeting with Solicitor will be scheduled to work through all construction issues.*

*Paul Freese-questions about Board actions/minutes/documentation.*

III. Agenda Action Items:

Recommend approval of Use of Facilities Applications as attached.

*Mr. Holleran-late requests from BSA, needs board approval.*

*Mr. McMasters- ok to approve BSA requests*

**Committee Recommendation: Move to approve to Public Agenda**

2. Recommend approval of Maintenance Agreement with Chem-Aqua Incorporated for Boiler/ Chiller water treatment at a cost of \$5,200.0 annually. This represents the lowest responsible bidder. It is a net savings of \$1550.00 over 2011-12 price.

**Committee Recommendation: Move to approve to Public Agenda**

(NOTE: Aramark has a national account with Chem-Aqua; price is reflective of national Discount)

3. Review and discuss/approve Elementary Construction /New Softball Field Invoices as attached for Nello, Massaro, Russo Construction, and Andrews & Price as attached.

**Committee Recommendation: Move to approve to Public Agenda**

4. Recommend approval to permit High School Softball Booster group to paint Softball Dugouts.

**Committee Recommendation: Move to approve to Public Agenda**

IV. Informational Discussion Items:

1. Construction Updates:

A. New Pivik Elementary Project / Softball Field updates:

Mr. Russo, Russo Construction – New Pivik Elementary School and Softball Field.

*Mr. Russo and Mr. Benzenhoefer gave updates on both projects. Punch lists being assembled. Four additional change orders in system. Dr. Glasspool had questions about modifications to upper level railings to ensure student safety. Mr. Colella had questions about new kitchen equipment at Pivik. Mr. Russo said he is not satisfied with new kitchen equipment.*

*Mr. McMasters asked about costs of potential new soccer field behind Pivik. Board discussed advertising for bids or potential change order for Nello Construction.*

B. District Construction Update by Mr. Russo:

1. Pay Applications
2. Change Orders

2. Update on High School Pool roof leak.

*Mr. Holleran asked to get three quotes for pool roof leak repair. Board approved his request.*

3. Update on High School parking pavers bid.

*Dr. Glasspool gave brief update on parking pavers bid. No response on previous bid advertisement. Discussions held with Plum Borough officials about Public Works doing the parking project. Project to be re-bid/advertised one more time.*

4. District Elementary construction options.

*Dr. Glasspool gave Power point presentation: "Temporary Inconvenience/Permanent Improvement"*

*Lengthy discussion among audience, Board members, Mr. Marraccini, and Dr. Glasspool about District construction options and re-districting. Facility Meeting scheduled for next Tuesday September 18<sup>th</sup> to continue construction options discussion.*

V. New Business Roundtable

*Mr. Holleran discussed budget concerns related to keeping old Pivik inhabitable/re-opening for future usage.*

*Mr. Colella said Center Elementary should have air Conditioning units installed.*

VI. Next Facilities Meeting: September 18, 2012

VII. Adjournment at 8:24pm